

St. Mary Parish Council Meeting Minutes for May 17, 2023

Present: Father Satish, Father Wenke, Tony Ciani (Finance), Mel McWilliams (RH/Payroll), Deb Bauer (Facilities), Will Marsh (Liturgy), Therese Baker (Chair), Sabrina Furlow (Minutes), Maria Figueroa, James Walters, Joe Kronenberger, and Douglas Torres

- I. Meeting opened with prayer.
- II. Approval of the meeting minutes from last meeting.
- III. Financial Report:
 - a. Tony Ciani went over the proposed budget for 2023-2034; church council reviewed, discussed, and approved.
- IV. Fr. Satish Report:
 - a. Changes with Mark Bruggman's departure: Father introduced Mel McWilliams to work HR and Payroll; Deb Bauer to manage Facilities; and Will Marsh to manage Liturgy. Father went over in detail what Mark Bruggman's responsibilities/duties were and now what Mel's, Deb's and Will's responsibilities/duties are at St. Mary Church.
 - b. Beacon's of Light Update:

Father Satish reminded the church council that the goal is five independent parishes are to become one common identity. One parish will be the main parish, other churches may become something else. All parish council members from all five parishes will become one parish council. All parish council members are to attend a Parish Council Leadership Meeting on Saturday, August 26th from 9 to 1200 at Immaculate Conception Church. Pastors, parish staff, council members, finance committee members, etc. are to attend. This is an important function. Please make it a priority. The new parish council will include one chair, one vice chair, one finance chair, one business manager, two reps from the Hispanic group, and more. This council will total 40 people.
 - c. Prep for planning – Each parish will do an assessment/analysis in every area of their parish – including finance, staffers, facilities, significant parish donators, influencers, demographics, school enrollments and more. By September this information should be completed by each parish.
 - d. The first Family of Parishes Pastoral Meeting will be Wednesday October 4th at 7:00 p.m. and the second Family of Parishes of Pastoral Meeting will be Wednesday, December 6th at 7:00 p.m. Meeting place to be determined
- V. Building and Facilities Update:
 - a. Deb Bauer went over the findings at St. Mary Church, the school and the rectory. Issues with non-working and lack of fire extinguishers; exit signs not working – plan to bring up to code; state of hallway downstairs in church basement is bad– the air quality is bad. Need air quality test done. Signs of dampness and water damage – this could cause safety and health issues. May need to close the hall until updates can be done. Possible mold in basement restroom; carpets in school

are old, moldy and dirty. This is where children play and learn. The carpets need to be replaced. Two months ago the tunnel was inspected and appeared good. Just need to be supported to prevent any structure issues. Basement needs re-plastered and painted. Walls inside of church needs repaired and painted. Front church doors need to be re-stained. Found mouse/rat droppings in rectory area. Need to do a feasibility study. Property Management to visit St. Mary Church. Deferred maintenance to be done. Will not be a fast process. We will get estimates for all projects. Will follow best practices – will receive 3 estimates for every area that needs repaired. Need to raise money/Capital Campaign to cover some repair expenses.

- b. Discussed front step estimate from LRT Cement Company. Enterprise Company looked at three building roofs at the church and will give an estimate.
- c. James Walters mentioned about using the boilers under the front cement steps to melt snow and ice. They used to do that years ago to avoid using salt on steps.
- d. James Walters of Holy Men's Society said that they are replacing/fixing the kneelers at church and repairing lights in the attic. On Monday, June 6th starting at 6:30 p.m. the Holy Men's Society will take down the Holy Sepulcher.

VI. Other Reports:

- a. Therese Baker went over St. Vincent DePaul Report from Linda Leaman. The Food Pantry in 2020 served 3400 families. In 2023 they have served over 6000 families. The pantry cannot help with utility costs anymore.
- b. St. Mary Alumni mass and dinner at St. Mary August 12th starting at 4:30 p.m.
- c. Wanting to get the Fish Fries started again in Nov 2023 and Feb 2024.
- d. Next church parish council meeting is July 19th.

VII. Closing Prayer